



23/11/2023

## NOTICE TO MARINA FACILITY USERS N.11/2023

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### NEW ACCESS CONDITIONS

#### Implementation of new access control system

**Start :** 23/11/2023

**End :** 28/11/2023

All facility users at MARINA FORT LOUIS are kindly informed of the following update: starting **from November 28, 2023**, a new key card-based (non-biometric) access control system will be operational to regulate entry to the facilities, including the parking area, the main building, offices, restrooms, showers, and docks.

Henceforth, these accesses will be strictly closed permanently, except for the "nord" and "sud" gates, which will be closed only between 11:00 PM and 6:00 AM.

**Users are invited to present themselves at the Marina Front desk from now on to return their old cards and receive the new ones by signing a form and receiving a more detailed information leaflet.**

A launch phase will occur from November 23, 2023, during which the parking entrance barrier will remain exceptionally open until November 28, 2023 for a smooth transition.

From December 4, 2023, security guard-based daytime entrance control at the Main building will cease, and these resources allocated towards improved surveillance outside Marina office hours.

**Individuals without key cards must ring the intercom at the entrance gate of the Main building for screening**, and access may be denied if the purpose of the visit is incompatible with the access conditions to our facilities.

Key card holders are requested to ensure gates are closed behind them at all times. Do not open the entrance gate to unauthorized individuals under any circumstances, and promptly redirect such persons towards the Marina office or Security personnel.

Data recorded in this access system will be retained for three months and accessible to security personnel. For any inquiries about this system or to exercise your Data Protection and Privacy Rights, please contact Ms. Lisa Barrot, Deputy Managing Director, at [info@marinafortlouis.com](mailto:info@marinafortlouis.com) or by Post mail at *Marina Fort-Louis c/o Port de Galisbay, Baie de la Potence, B.P. 3218, 97067 Saint-Martin cedex*. Please specify the subject of your request: Last Name-First Name / Data Protection and Privacy Rights.

We appreciate your understanding.

**Port Management**